



Level 4, 45 Hunter Street, Newcastle 2300, NSW

Account Details  
Name: Clarity Lawyers  
BSB: 082 057  
Number: 363 67 8996

Mr Stephen Christopher Cooke  
213 Morgan Street  
Merewether NSW 2291

ABN: 81644034300

## Tax Invoice

Invoice Number 2401  
Invoice Date 22/03/2024  
Payment Due On 29/03/2024

**Amount Due \$23,115.00**

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## Federal Circuit and Family Court Case No: NCC3896/2023

### Fees

Date	Subject	Staff	Hours	Amount	GST	Total
16/02/2024	Inspecting and making notes for subpoena material from Merewether Heights Public School	KJ	1.00	\$200.00	\$20.00	\$220.00
16/02/2024	Read and consider subpoena summary	JAT	0.30	\$120.00	\$12.00	\$132.00
16/02/2024	Discussion with Kayla regarding Subpoena material (no charge to client)	JAT	0.50	\$0.00	\$0.00	\$0.00
16/02/2024	Receive and review communications from Relationspace, prepare draft joint Index, share with OS for approval and communications with Stephen regarding registration	JAT	0.90	\$360.00	\$36.00	\$396.00
19/02/2024	Attending to uploading joint material for the CIR expert	KJ	0.10	\$20.00	\$2.00	\$22.00

19/02/2024	Email to you encl. subpoena to Atune for your records	KJ	0.10	\$0.00	\$0.00	\$0.00
21/02/2024	Receive and review letter from OS seeking to mediate, strategy discussion with SM and EP (no charge to client for their time), drafting response and reviewing disclosure to identify additional disclosure required (exceeding but say)	JAT	1.00	\$400.00	\$40.00	\$440.00
21/02/2024	Telephone discussion with Stephen re financial infidelity, obtaining financial guidance, further disclosure sought, letter responding to OS regarding mediation of interim matters and next steps	JAT	0.90	\$360.00	\$36.00	\$396.00
21/02/2024	Email to Stephen sending revised letter to OS and summarising next steps	JAT	0.20	\$80.00	\$8.00	\$88.00
21/02/2024	Telephone discussion working through bank accounts in detail 1hr 15min, amend letter to OS and send to Stephen for further instructions	JAT	1.50	\$600.00	\$60.00	\$660.00
22/02/2024	Email to you encl. docs from The Relationspace	KJ	0.10	\$0.00	\$0.00	\$0.00
22/02/2024	Draft letter of offer, providing advice to Gary and seek instructions regarding same	JAT	0.40	\$160.00	\$16.00	\$176.00
23/02/2024	Call from you re draft letter, mystery loan, your instructions to send letter (no charge to client)	KJ	0.20	\$0.00	\$0.00	\$0.00
23/02/2024	Attending to sending letter to Delaney Roberts as per your instructions, copy to you (no charge to client)	KJ	0.10	\$0.00	\$0.00	\$0.00
26/02/2024	Short email correspondence	SJM	0.10	\$60.00	\$6.00	\$66.00
28/02/2024	Draft joint letter to The Relationsapce encl. D&A test results to report writer (no charge to client)	KJ	0.10	\$0.00	\$0.00	\$0.00
29/02/2024	Email to Delaney Roberts encl. draft joint letter to The Relationspace for their approval (no charge to client)	KJ	0.10	\$0.00	\$0.00	\$0.00
29/02/2024	Call from you seeking update on CIR (no charge to client)	KJ	0.10	\$0.00	\$0.00	\$0.00

04/03/2024	Editing Chronology	KJ	0.10	\$20.00	\$2.00	\$22.00
04/03/2024	Email correspondence with you re Heather's facebook post	SJM	0.20	\$120.00	\$12.00	\$132.00
05/03/2024	Email to you encl. draft Subpoena to Westpac for your consideration and approval	KJ	0.10	\$20.00	\$2.00	\$22.00
07/03/2024	Email correspondence regarding OOSH attendance	SJM	0.10	\$60.00	\$6.00	\$66.00
07/03/2024	Letter to Court seeking leave to issue Westpac Subpoena	KJ	0.10	\$20.00	\$2.00	\$22.00
07/03/2024	dealing with correspondence re facebook allegations	SJM	0.30	\$180.00	\$18.00	\$198.00
08/03/2024	Email to Delaney Robert serving Westpac subpoena	KJ	0.10	\$20.00	\$2.00	\$22.00
08/03/2024	Receiving instructions and updating letter	SJM	0.10	\$60.00	\$6.00	\$66.00
08/03/2024	Sending letter to Delaney Roberts as per your instructions (no charge to client)	KJ	0.10	\$0.00	\$0.00	\$0.00
11/03/2024	Call and email to you re CIR (no charge to client)	KJ	0.10	\$0.00	\$0.00	\$0.00
11/03/2024	Receipt and review of CIR and corro re OOSH (no charge to client)	SJM	0.30	\$0.00	\$0.00	\$0.00
12/03/2024	Drafting subpoena to Merewether Heights OOSH created	KJ	0.10	\$20.00	\$2.00	\$22.00
12/03/2024	DRAFT Letter to Court seeking leave to issue subpoena (no charge to client)	KJ	0.10	\$0.00	\$0.00	\$0.00
12/03/2024	Email to you encl. draft subpoena and letter seeking leave for your approval (no charge to client)	KJ	0.10	\$0.00	\$0.00	\$0.00
12/03/2024	Review and settle subpoena to OOSH (no charge to client)	JAT	0.20	\$0.00	\$0.00	\$0.00
12/03/2024	Review email and recording from Stephen regarding dr visit	JAT	0.30	\$120.00	\$12.00	\$132.00
13/03/2024	Reading emails from Stephen and other communications regarding paediatrician visit and issues related to interim hearing preparation	JAT	4.50	\$600.00	\$60.00	\$660.00

13/03/2024	Review matter documents IH directions and updated brief (no charge to client)	PEG	0.20	\$0.00	\$0.00	\$0.00
13/03/2024	Telephone discussion with Stephen	JAT	0.70	\$280.00	\$28.00	\$308.00
14/03/2024	Letter to Merewether Heights OOSH serving subpoena (no charge to client)	KJ	0.10	\$0.00	\$0.00	\$0.00
14/03/2024	Preparation for teleconference with Barrister including review of CIR, Affidavits, draft amended Initiating Application, Orders and other related communications	JAT	0.70	\$160.00	\$16.00	\$176.00
14/03/2024	Review CIR and updating brief to counsel, (telecon with Barrister - no charge to client as JT also attended)	PEG	2.50	\$350.00	\$35.00	\$385.00
14/03/2024	Teleconference with Barrister and Prue Garvin	JAT	0.50	\$200.00	\$20.00	\$220.00
14/03/2024	Communications regarding meeting with Simon Farmer	JAT	0.20	\$80.00	\$8.00	\$88.00
14/03/2024	Confirm orders and draft correspondence to OS seeking to extend date for submission of case outline as per Barrister direction	JAT	0.10	\$40.00	\$4.00	\$44.00
14/03/2024	Start review of updated Brief to Barrister prepared by PG (no charge to client)	JAT	0.30	\$0.00	\$0.00	\$0.00
15/03/2024	Review and respond to correspondence from Stephen regarding meeting with Simon Farmer and Heather's related communications	JAT	2.20	\$760.00	\$76.00	\$836.00
15/03/2024	Collating documents for inclusion in updated brief and correspondence with Barrister regarding same	PEG	2.90	\$340.00	\$34.00	\$374.00
18/03/2024	Correspondence and preparation for interim hearing	JAT	6.20	\$2,480.00	\$248.00	\$2,728.00
18/03/2024	Draft joint letter to FCFCOA, amend Amended IA, review financial statement and further preparation for interim hearing	PEG	3.00	\$540.00	\$54.00	\$594.00
19/03/2024	Formatting DRAFT Consolidated Affidavit (no charge to client)	KJ	0.20	\$0.00	\$0.00	\$0.00

19/03/2024	Preparation for interim hearing including reviewing all material, corresponding with client, drafting affidavit, liaising with Barrister regarding same and addressing issues related to corro from OS re redacted subpoenas (exceeding but say)	JAT	8.50	\$3,400.00	\$340.00	\$3,740.00
19/03/2024	Corro with OS re D&A testing, LTOS re redacting subpoenas reviewed, email to Court sending Orders, correspondence with Counsel providing additional information	PEG	1.10	\$180.00	\$18.00	\$198.00
20/03/2024	Collating text messages provided	KJ	0.10	\$20.00	\$2.00	\$22.00
20/03/2024	Telephone discussion with Stephen re Affidavit, spousal maintenance and subpoena redaction	JAT	0.50	\$200.00	\$20.00	\$220.00
20/03/2024	Review further correspondence from Stephen, update Affidavit and send to Barrister for settling	JAT	8.10	\$3,120.00	\$312.00	\$3,432.00
20/03/2024	Collating annexures for Affidavit, ltr to FCFCOA leave for additional pages, Amend Financial Statement and other preparation for Interim defended hearing	PEG	2.50	\$440.00	\$44.00	\$484.00
21/03/2024	Email to barrister re meeting with you	KJ	0.10	\$20.00	\$2.00	\$22.00
21/03/2024	Correspondence with OS regarding subpoena material, correspondence with OS regarding extension for date of filing affidavit and correspondence with Barrister and OS regarding spousal maintenance. Review and annotate Stephen's Affidavit and annexure material, telephone discussion with Stephen regarding same, review summary of subpoena material	JAT	4.80	\$1,920.00	\$192.00	\$2,112.00

21/03/2024	Correspondence with OS regarding redaction of Subpoenas, arranging for JT to view subpoena material, corro with client regarding amended financial statement and seeking further instructions	PEG	1.30	\$160.00	\$16.00	\$176.00
22/03/2024	Memo created - Subpoena Schedule	KJ	0.20	\$40.00	\$4.00	\$44.00
22/03/2024	Telephone conference with Stephen reviewing affidavit paragraph by paragraph to progress and making subsequent amendments to Affidavit	JAT	6.00	\$2,400.00	\$240.00	\$2,640.00
22/03/2024	Telephone discussion with Barrister regarding various issues related to Interim Hearing	JAT	0.30	\$120.00	\$12.00	\$132.00
				<b>\$20,850.00</b>	<b>\$2,085.00</b>	<b>\$22,935.00</b>

## Disbursements

Date	Subject	Cost	Qty	Amount	GST	Total
12/03/2024	Subpoena filing fee - Westpac Banking Corporation	\$65.00	1.00	\$59.09	\$5.91	\$65.00
13/03/2024	Subpoena filing fee - Merewether Heights OOSH	\$65.00	1.00	\$59.09	\$5.91	\$65.00
14/03/2024	Printing Westpac Banking Corporation Subpoena, letter, and brochure (16pg x \$0.80)	\$12.80	0.00	\$0.00	\$0.00	\$0.00
14/03/2024	Printing Merewether Heights OOSH Subpoena, letter, and brochure (16pg x \$0.80)	\$12.80	0.00	\$0.00	\$0.00	\$0.00
19/03/2024	Subpoena conduct money - Westpac Bank	\$50.00	1.00	\$50.00	\$0.00	\$50.00
				<b>\$168.18</b>	<b>\$11.82</b>	<b>\$180.00</b>

<b>Subtotal</b>	<b>\$21,018.18</b>
<b>GST</b>	<b>\$2,096.82</b>
<b>Total</b>	<b>\$23,115.00</b>
<b>Prior Balances</b>	<b>\$0.00</b>
<b>Total Balance Due</b>	<b>\$23,115.00</b>

## Prior Balances

Date	Invoice Number	Due Date	Amount	Payments/Credits	Due
<b>Total</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Liability limited by a scheme approved under professional standards legislation.

## Invoice Summary

Date	Invoice Number	Amount	Payments	Due
23/11/2023	2004	\$1,388.08	\$1,388.08	\$0.00
06/12/2023	2027	\$810.00	\$810.00	\$0.00
21/12/2023	2049	\$13,503.80	\$13,503.80	\$0.00
19/01/2024	2132	\$6,047.60	\$6,047.60	\$0.00
01/02/2024	2199	\$7,898.00	\$7,898.00	\$0.00
16/02/2024	2228	\$7,585.50	\$7,585.50	\$0.00
22/03/2024	2401	\$23,115.00	\$0.00	\$23,115.00
<b>Total</b>		<b>\$60,347.98</b>	<b>\$37,232.98</b>	<b>\$23,115.00</b>

## Account Summary

Account Name	Balance
Trust	\$75.00

## Transaction History

### Trust

Date	Description	Credit	Debit	Balance
21/11/2023	Bank Transfer deposit	\$2,000.00	\$0.00	\$2,000.00
18/01/2024	Payment to Alan Wright Mediation Pty Ltd for matter 2023:520 - Cooke - Children and Property	\$0.00	\$1,925.00	\$75.00
<b>Total</b>				<b>\$75.00</b>